



ACCOUNTING SERVICES

WORK ON YOUR BUSINESS, NOT IN YOUR BUSINESS

Hiring and training a team of accountants – when you may not have the knowledge yourself – is an expensive, time consuming process for community association management companies. The process leaves many owners overwhelmed, stressed, and unable to meet important deadlines for their boards. That's why we created Accounting Services.

Accounting Services is a division of CINC Systems that offers the full suite of accounting needs to CINC clients. Our team of product and financial experts will work to deliver your financials with the utmost accuracy and speed to you and your HOA boards.

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“For me, it was a no-brainer...what CINC brings to the table, which was not just one person but a team of people, allows for further checks and balances. Our CINC accounting team is able to get financials earlier than other management companies.”

TRACY DURHAM

CEO

EDISON MANAGEMENT



CINC Systems



ACCOUNTING SERVICES

EXPERT SUPPORT IN KNOWING YOUR NUMBERS

Having the support of accounting experts in the niche field of association management, who also happen to be experts at using CINC software, can make a big difference to your business. We establish a working partnership with customers, operating out of the shared database and maintaining consistent communication so there is full transparency. This is just another way that CINC can help you grow and scale profitably without having to increase overhead.

WE OFFER THE FULL SUITE OF ACCOUNTING SERVICES

ACCOUNTS RECEIVABLE

- Association fee setup and administration
- Payment application and review
- Ownership transfers
- Account adjustments
- Late fees and interest charges

ACCOUNTS PAYABLE

- Invoice entry and account coding
- Auto draft recording
- Homeowner refunds
- Recurring invoice maintenance
- Payroll entries

FINANCIAL MANAGEMENT

- Daily bank account reconciliation
- Reserve transfers
- Budget entry and maintenance
- Financial statement review
- Month-end reporting
- Reserve accounting

NEW ASSOCIATIONS

- Setup within five business days
- Homeowner and ledger journal entry
- Generate billing and fees
- One-on-one support