



# IMPLEMENTATION + TRAINING

PROACTIVE COLLABORATION FOR A SUCCESSFUL ONBOARDING EXPERIENCE

CINC's in-house Implementation and Training team ensures a seamless transition with minimal disruption during the onboarding process, allowing new clients to be business operational in as little as 90 days. CINC realizes that making a software change can be a daunting experience, which is why we strive for a seamless transition with minimal disruption. There is no better software transition experience in the industry.

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“The service that we received when onboarding with CINC was top notch. Our assigned implementations manager was a dream to work with. He was incredibly responsive, and I had every question answered in under 24 hours.”

Rachael Wright  
Vice President of Association Management  
Harrison & Lear Community Management



CINC Systems

## THE ROADMAP TO CINC

The roadmap to CINC is a process uniquely designed for new clients to experience a seamless software transition. A comprehensive intake process lays the groundwork for a successful onboarding journey led by an Implementation Project Manager who guides clients through each step. CINC works hand-in-hand with clients to ensure autonomy with the software, supporting every step of the transition process through the go-live date. The journey with CINC continues even after this date, with a team of experienced Account Managers and technical support assisting clients post implementation to ensure ongoing success.

### SYSTEM SETUP

- Accounting & Financial Review
- Report Setup
- Accounting & Financial Setup

### DATA TRANSFORM

- Transfer Data and Financials
- Quality Review

### DISCOVERY

- Meet your Project and Implementation Team
- Project Schedule Review
- Database and Project Infrastructure Setup

### TRAINING

- Training Sessions for Accounting & Property Management

### GO LIVE / TRANSITION

- Cutover from Old Systems
- Daily Transition Calls

A sophisticated team of experts in project management, data migration, accounting, training, and system configuration support each step on the road to CINC.